ERASMUS +

KA2 – Cooperation for innovation and exchange of good practices
Sector Skills Alliances

Preparation and submission of applications

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Read the relevant documents and collect all information

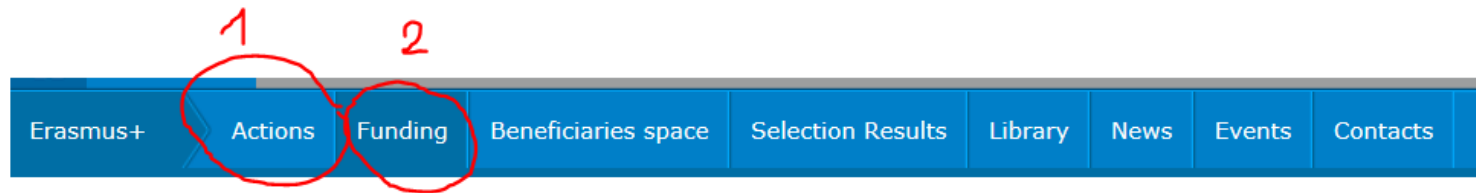Check eligibility and award criteria of the Action

Find relevant partners and draft the project application

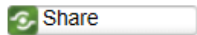Prepare and submit the application package

Important documents and information

- [The Call for proposals](#)
- [The Erasmus + Programme Guide](#)
- [Instructions for application package and eForm, application package](#)

Important reference documents and tools on **the dedicated webpage**

Important reference documents and tools on [the dedicated webpage](#)

Organisations wishing to apply for Sector Skills Alliances are invited to submit applications online by **28 February 2018, 12:00 noon (midday, Brussels time)** to the Education, Audiovisual and Culture Executive Agency in Brussels.

The instructions for the Application Package are intended to help applicants for Sector Skills Alliances to find information they need to complete their applications.

Before starting your application:

1. **Read carefully** the relevant section of the Erasmus+ Programme Guide, as well as the Instructions for the Application Package 📄 en
2. Applicants must have a EULogin (European Commission Authentication Service) account. If you already have an EULogin account, you may use it, otherwise, click here to create the EULogin account. When you have created your EULogin account, return to this page.

You are now ready to start the application process:

1. The applicant and all partner and affiliated organisations must be registered in the Participant Portal. Organisations that register in the Portal receive a Participant Identification Code (PIC) that will be requested in the application form.
   Given that each applicant organisation should use only one PIC code, please first check with your legal representative's office whether such a PIC number has already been created for your organisation. If this is the case, you may use this PIC code to create your electronic application form.

Sidebar menu:
- Call notice
- Guidelines
- How to apply
- Eforms
- Annexes
- Contacts

Education, Audiovisual & Culture Executive Agency

Co-financing mechanism

The contribution to the costs in Sector Skill Alliances is given through a simplified form of grants and takes form of the system **"unit costs"**.

Budget structure and unit cost system

The contribution is organised around one budget heading only:

- Project implementation support (**Staff days**)

$$Grant\ contribution = "days\ of\ staff\ related\ to\ project\ implementation\ *\ "pre-established\ amounts"$$

	Manager	Teacher/Trainer/ Researcher/ Youth worker	Technician	Administrative staff
	B1.1	B1.2	B1.3	B1.4
Austria, Denmark, Ireland, Liechtenstein, Luxemburg, Netherlands, Norway, Sweden, Switzerland	353	289	228	189
Belgium, Finland, France, Germany, Iceland, Italy, United Kingdom	336	257	194	157
Cyprus, Czech Republic, Greece, Malta, Portugal, Slovenia, Spain	197	164	122	93
Bulgaria, Croatia, Estonia, Former Yugoslav Republic of Macedonia, Hungary, Latvia, Lithuania, Poland, Romania, Slovakia, Turkey	106	88	66	47

The resulting EU grant is the EU contribution to cover all activities/costs of the project, whatever their nature:

- – Activity directly linked: project management, project meetings, intellectual outputs , IT tools, analyses, studies, dissemination, participation in events, conferences, travel, etc.).
- – Nature: staff; travel and subsistence; subcontracting; equipment; direct and indirect costs

Education, Audiovisual & Culture Executive Agency

Additional information – running blueprint projects

Funded in 2017

Textile, leather, footwear

Automotive industry

Maritime technologies

Space geo observation

Tourism

Funded in 2018

Additive Manufacturing

Construction

Maritime Shipping

Steel industry

Additional information – funded Sector Skills Alliances projects in creative sector

- [Skills for the creative economy](#)

- [MUseum Sector Alliance](#)

- [Skills for promotion, valorisation, exploitation, mediation and interpretation of European Cultural Heritage](#)

Check eligibility and award criteria of the Action

Read the relevant sections of the Erasmus+ Programme Guide

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Eligibility Criteria Lot 2

Lot	Composition: number of E+ countries (minimum requirements)	Composition: number and typology of organisations (minimum requirements)	Sector	Deadline
Lot 2	8	**12 partners**: **5** companies/industry/sector representatives and **5** E&T* providers	6 pilot sectors	**26 February 2020** 12 pm (midday Brussels time)

- List of eligible participating organisations for each Lot (E+ Guide)

Award criteria

Title	Maximum points	Threshold
Relevance	25	13
Quality of project design and implementation	30	16
Quality of project team and cooperation arrangements	25	13
Impact and dissemination	20	11
TOTAL	**100**	**70**

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What role for participating organisations

- **Full partners:** participating organisations which contribute actively to the accomplishment of the Sector Skills Alliance.
- **Affiliated entities (optional)**: organisations which contribute to the achievement of project objectives and activities. They are not counted for the minimum number of partners and partnership composition (eligibility criterion). *They are receiving a grant and are listed in the grant agreement.*
- **Associated partners (optional)**: Sector Skills Alliances can involve associated partners who contribute to the activities of the Sector Skills Alliance. *They are not receiving a grant and are not listed in the grant agreement.*

Important!

- Register yourself and ask the partners to register in the **Participant Portal** to get a **PIC number**

Detailed project description – annex to the eForm

Contents¶

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The Application Package

Application package:

1) eForm

and

2) 3 annexes

a) Detailed project description (Ms Word)

b) Budget and Gantt chart (Ms Excel)

c) Declaration of honour

Submit the application package (Validation and Submission)

Deadline:
26 February 2020
12 midday Brussels time.
Online submission only.

- **If you experience technical difficulties with the submission of your eForm - contact the helpdesk (eacea-helpdesk@ec.europa.eu) by email BEFORE the submission deadline, explaining the nature of the problem.**

- **If you face technical problems CLOSE TO THE SUBMISSION DEADLINE, please ALSO send a screenshot of the submission error message and time of occurrence, as well as a copy of the eForm and attachments.**

After Deadline: Selection of applications

A. **Formal check** (Eligibility, Selection, Exclusion criteria)

⬇

B. **Quality check** (Award criteria - independent evaluators)

⬇

C. **Selection** (Ranking list)

Prepare for the next stage *(after approval of application)*

Month (planned)/2020	Action
July-August 2020	Communication of **selection results**
August-October 2020	Collection of **additional documents** (e.g. Mandate letters from partners), validation of PIC numbers
October -November 2020	Signing grant agreement
1 November 2020 or 1 December 2020 or 1 January 2021	**Start date** of the projects

Education, Audiovisual & Culture Executive Agency

Information

- **Website**

https://eacea.ec.europa.eu/erasmus-plus/funding_en

HelpDesk

SSA Team

- EACEA-EPLUS-SSA@ec.europa.eu concerning Sector Skills Alliances

Technical HelpDesk

- eacea-helpdesk@ec.europa.eu